

PIEMR LIBRARY OPERATING POLICIES AND PROCEDURES

Well designed and State of the art Information Resource Centre (Library) is located on the Ground floor of the College building. It has been systematically and steadily strengthened. The library operations and services are fully computerized Library Automation Software and a Bar Code based circulation system is in use. The PIEMR Library is equipped with 28,000+ Books and 5100+ Titles from top rated Indian and International Publishers including Wiley, Elsevier, Mcgraw Hill, Pearson, Cambridge University Press, New Age publication and different streams. Students can search books at Online Public Access Catalogue (OPAC). The PIEMR Library is also maintains a good collection of important educational resources on Engineering, Technology and Management.

The PIEMR Library also provides Book Bank facility wherein students can get the textbooks issued for the entire semester.

Vision

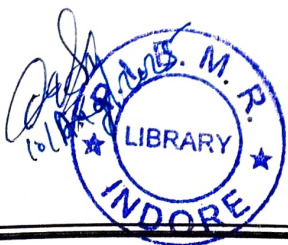
To become important knowledge resource of the PIEMR to complement teaching, learning, innovation, research & personality development of students, faculty members & all stake holders.

Mission

- To make easily available resources of knowledge.
- To encourage readers to use of the library.
- To improve ease of access by implement of modern tools of adding new resources.

PIEMR LIBRARY COMMITTEE

For the best possible development of the library there is a separate committee constituted to follow keenly the development of the library.



A handwritten signature in blue ink, consisting of stylized letters.

Circulation System

LIBRARY CARDS

1. Number of books to be issued will be as under:

Category	Type of card	No. of Books	Period of Issue
Students	Book Bank Card*	Five Per Card	End of Semester Exam.
	Borrowers Card**	One Per Card	15 Days
Faculty/Staff	Borrowers Card	Maximum Seven (02 Reference) (05 Issue Section)	Six Months From Date of Issue

*List of Books in book bank is finalized by concern department semester wise.

**Other than these 5 books of book bank facility three more books is given to every student on 15 days circulation basis.

Sections:

- OPAC
- Book Display
- Book Bank Section
- Reference Section
- Circulation Section
- Periodical Section
- Journals Section & Magazines Section
- Reprography Section

Facilities and Services

- Book Bank Facilities
- E-ResourceFacilities
- Reference Services
- Photocopy Services
- Classification (DDC)
- Online Public Access Catalogue (OPAC) Service
- Previous Exam Question Papers
- Library Bulletin
- Listen to the students and try to solve it
- New Students Guidance and awareness during Counselling
- Visit Classes to inform to students about New Book and Journals
- Students are invited to give their suggestions from time to time.
- Safe and secure environment for users
- New arrivals Display



PIEMR LIBRARY

S. No.	Particular	Number
1	Total No. of Books (as per Acc. Register)	28070
2	Total No. of Title available	5143
3	Total cost of available Books (Approximately)	78,35,267
4	Total No. of Magazine	04
5	Total No. of Journals	78
6	Total No. of Newspapers	10
7	Total No. of CDs	749
8	Theses	05
9	Students Project Report	49
10	Bound Volumes of Periodicals	115
11	E journals Links	15
12	E Books	5000+
13	RGPV Consortium eLibrary	E-resources
14	National Digital Library(NDL)	E-resources
15	IEI(The Institution of Engineers-India)	E-resources
16	DELNET	E-resources
17	Emerald Insight	E-resources
18	OPAC	E-resources


Dr. Umashankar Prasad



Prestige Institute of Engineering Management & Research, Indore

(Approved by AICTE New Delhi, DTE Govt. of M.P. Bhopal & Affiliated to RGPV, Bhopal MP)

Prestige Vihar, Scheme No.74 C, Sector D, Vijay Nagar, Indore 452010 (M.P.) India

Phone: 0731-4013333, 4013311 Fax: 0731-4013329, website: www.piemr.edu.in

No. PIEMR/LIB/2025/ 20

Date: 31/07/2025

Following members are nominated for "Library Committee" for this academic year.

Details are as under.

Committee for Library

Academic Session July 2025-June 2026

No	Name	Designation	Department	Mobile No	Sign
1	Dr. Manoj Kumar Deshpande	Chairman	College administration	7869999230	
2	Mr. Vijendra Langdi	Secretary	Library	9827211152	
3	Dr. Umashankar Prasad	Coordinator	ME/ARE	8685878460	
4	Ms. Khushboo Malviya	Member	Library	9424009225	
5	Mr. Kamlesh Dhone	Member	Civil	9770069837	
6	Ms. Nikita Ramachandra	Member	EE	8770090843	
7	Mr. Atul Barve	Member	CS/M.Tech	9826407799	
8	Dr. Naveen R Shahi	Member	AI & DS	7024038182	
9	Dr. Ankit Soni	Member	EC	8109814858	
10	Ms. Kirti Patwardhan	Member	ASH	9424577913	
11	Mr. Saiyed Azmat Ali	Member	Admin	9827301896	

Do:

Distribution:

1. All Heads:

Mech. /Civil/CEPA/CS/AI & DS/EC/ Elect. Engineering /ARE/ASH/TPO/HR/PA

2. Registrar Office

3. Asso. Dean

4. Exam Section

5. Counseling Cell

6. Sport

7. Concerned Faculty Members

Dr. Director

Prestige Institute of Engineering
Management & Research, INDORE

