

## PLACEMENT POLICY- 2024-2025

PIEMR would facilitate final placement to students, who will complete their academic requirements without a current backlog of any subject: - theory/ Practical in any semester during his / her Academic tenure, and their conduct and behaviour have been noted satisfactory

- Students are eligible for Placement if he/she attend the C.T.C. all Training sessions with a minimum of 75% attendance.

### **Attendance Criteria**

1. Students are required to have a minimum attendance of 75% during the term. If it is low, we will not permit you to appear in the Placement Process.

- We will consider the Student as self-placed, if he/she take any benefit or exemptions for Attendance from regular classes and he/she has to submit the offer letter, where they are working.

2. Attendance for all placement activities is mandatory. Even if any student cannot participate in any placement-related activity due to exigency, it would be mandatory for him/her to inform the placement cell. Failure to notify about the absence would result in his/her name not being considered for the final placement.

3. Attendance for the Pre-Placement Talk (PPT) is compulsory for all the students. In case the student does not attend the PPT of any company (without any genuine reason), he/ she will not be allowed to sit for the final recruitment in the company.

4. It shall be mandatory for short-listed students to appear for the final interview. Absence from the interview shall debar short-listed student/s from the placement activity.

5. Regular absentees of placement activities will be debarred from final placement.

6. Students are required to register themselves to the internal Placement Portal (POD) as soon as they enter the final year only for the placement eligible students list shared by the Training Department.

7. Students must keep their Identity Card and hard copy of resume with them at the time of PPT/ Group Discussion/Interviews, and produce the same when asked by the visiting team or placement officer or their placement representatives.

8. Students must carry their resume/ C.V. with the copy credentials/documents, latest colour photograph in a proper portfolio at any point of time, Campus Process. Those who do not comply will not be permitted to attend the interview.

9. Students need to attend the PPT and the selection process for final placement strictly in formal attire and the college blazer. Those who do not comply will not be permitted to attend the same.

### **General Placement Rules:**

1. Information about the company's schedules concerning final placement will be shared by POD and WhatsApp Group, and a copy of the same will be forwarded to the e-mail addresses of the respective students. It will be the duty of every student to check his/her email and keep themselves updated.

2. The students will be eligible to receive one offer from the college. We will allow him/her to improve his/her offer by sitting in one more company, whoever is giving an exponential hike in package or having a core domain-specific Job Role.

3. Students are allowed to take a Direct final placement offer by themselves. In all such cases, the student needs to communicate the same in writing to the Placement Officer before the commencement of the final placement process. These students have to keep the Placement Office informed of the status and submit required documents on time.

Note:

- The Placement procedure should be taken in the right spirit. Any student found influencing the interview panel directly or indirectly with personal contacts will be disqualified.
- Sharing of placement-related information with outsiders is strictly prohibited. If any student is found doing the same, he/she will be barred from further placement activities.
- Any student violating any of the above-mentioned rules and regulations or found indulging in any act of indiscipline/misbehaviour thereby damaging the reputation of the Institute will be debarred from availing any further placement facilities and is liable for strict disciplinary action, as per the Institute's rules and regulations.
- The Institute reserves the right to change/ modify any or all of the above-mentioned rules and regulations, and procedures, whenever it is deemed necessary to do so.

  
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